Prepared by & return to: Daniel D. Khoury, Attorney at Law Vandeventer Black LLP P.O. Box 1042 Kitty Hawk, NC 27949

## DECLARATION OF COASTAL RETREAT CONDOMINIUM

THIS DECLARATION, made this 12 <sup>th</sup> day of April, 2002, by Coastal Retreat of KDH,
LLC, a North Carolina Limited Liability Company (hereinafter referred to as the "Declarant"),
pursuant to the North Carolina Condominium Act, Chapter 47C, North Carolina General Statutes
(the "Act") of

#### WITNESSETH

WHEREAS, Declarant is the owner in fee simple of certain real estate situated in the Town of Kill Devil Hills, Dare County, State of North Carolina, as more particularly described on Exhibit "A", together with all buildings and improvements now or hereafter constructed or located thereon, and all rights, privileges, easements and appurtenances belonging to or in any way pertaining to said real estate (hereinafter referred to as "the Property"); and

WHEREAS, Declarant has developed the property into six Condominium Units for residential use and Declarant wishes to submit said property as a Condominium as hereinafter provided;

NOW, THEREFORE, Declarant, as the owner of said property, hereby declares as follows:

# ARTICLE I Definitions

As used herein, the following words and terms shall have the following meaning:

- 1.1 Act. The North Carolina Condominium Act, Chapter 47C, North Carolina General Statutes.
- 1.2 <u>Articles of Incorporation</u>. The articles of incorporation of the Association filed with the Office of the Secretary of State of North Carolina which are incorporated herein and made a part hereof by this reference, and attached as <u>Exhibit C</u>.
- 1.3 <u>Assessment.</u> The owner's share of the common expenses assessed against such owner and their unit from time to time by Coastal Retreat Condominium Association, in the manner hereinafter provided.
- 1.4 <u>Association</u>. The Coastal Retreat Condominium Association, Inc., (the "Association") a nonprofit corporation organized under Section 47C-3-101 of the Act.
  - 1.5 Board. The Executive Board of the Association.

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- 1.6 <u>Building</u>. The single improved structure containing the Units and which comprises a portion of the Property and is more particularly described in the Plans.
- 1.7 <u>Bylaws</u>. The Bylaws of the Association which are hereby incorporated herein and made a part hereof by this reference, and attached as Exhibit B.
- 1.8 <u>Common Elements</u>. All portions of the condominium except the Units. Limited Common Elements are Common Elements. The Common Elements include all portions of the Condominium that are not part of the Units, including, without limitation: the land, improvements that are not part of the Units including all foundations, columns, load bearing walls, girders, beams, supports, walls, roof, exterior stairs, any common decking, balconies, those two (2) storage closets located under the common stairs and signage, parking area, septic, drainfield, and air pressure system.
- 1.9 <u>Common Expenses</u>. Expenditures made or liabilities incurred by or on behalf of the Association, together with any allocations to reserves.
- 1.10 <u>Common Expenses Liability</u>. Common expenses allocated each to each unit pursuant to § 47C-2-107.
  - 1.11 Condominium. The condominium created by this Declaration.
- 1.12 <u>Declarant</u>. The parties who have executed this Declaration or who hereafter executes an amendment to this Declaration except First Mortgagees.
- 1.13 First Mortgage and First Mortgagee. A First Mortgage is a mortgage or deed of trust which has been recorded so as to give constructive notice thereof, and which is a first lien on the Units described therein. A First Mortgagee is the holder, from time to time, of a First Mortgage as shown by the records of the Dare County Registry in which the First Mortgage is recorded, including a purchaser at foreclosure sale upon foreclosure of a First Mortgage until expiration of the mortgagor's period of redemption. If there be more than one holder of a First Mortgage, they shall be considered as, and act as, one First Mortgagee for all purposes under this Declaration and the Bylaws.
- 1.14 <u>Limited Common Elements</u>. Those portions of the Common Elements allocated by this Declaration, the Plans or by operation of Section 47C-2-102(2) or (4) of the Act for the exclusive use of one or more but fewer than all of the Units, to the exclusion of all other Units. The Limited Common Elements shall include, but shall not be limited to, the following:
- (a) Those portions of any duct, wire, conduit, bearing wall, bearing column, or any other fixture lying partially within and partially without the designated boundaries of a Unit serving exclusively that Unit shall be Limited Common Elements allocated exclusively to that Unit; and

- (b) Any porches, decks, balconies, or exterior walls designed to serve a single Unit but located outside the Unit's boundaries, shall be Limited Common Elements allocated exclusively to that Unit and specifically being those porches located on the second floor adjacent to Units 1 and 7; and
- (c) Any portions of the heating, ventilating and air conditioning systems, including fans, compressors, return air grills and thermostats, whether located inside or located outside the designated boundaries of a Unit, including individual electricity, shall be Limited Common Elements allocated exclusively to the Unit or Units that they serve.
  - (d) Assigned parking spaces; and
  - (e) Assigned Owner's closets.
  - 1.15 Member. Means a Unit Owner.
- 1.16 Occupant. Any person or persons in possession of a Unit, including Unit Owners, lessees, guests and invitees of such person or persons, and guests and invitees of such lessees.
- 1.17 <u>Person</u>. A natural person, corporation, partnership, trust or other legal or commercial entity, or any combination thereof.
- 1.18 <u>Plans</u>. The plans of the Condominium prepared by Michael W. Robinson, dated October 13, 2000, recorded with, and by the Act made a part of this Declaration, in Unit Ownership File \_\_\_\_ at Slides \_\_\_\_ in the Dare County Public Registry.
- 1.19 <u>Plat.</u> That general schematic map of the entire Condominium prepared by Bissell Professional Group recorded with, and by the Act made a part of this Declaration, in Unit Ownership File \_\_\_\_\_ at Slide \_\_\_\_\_ in the Dare County Public Registry.
- 1.20 <u>Property</u>. The real estate described on <u>Exhibit A</u>, together with the Building and all other improvements now or hereafter constructed or located thereon, and all rights, privileges, easements and appurtenances belonging to or in any way pertaining to said real estate.
- 1.21 <u>Rules and Regulations</u>. Any rules and regulations of the Condominium promulgated by the Executive Board from time to time.
- 1.22 <u>Unit</u>. That physical portion of the Condominium, whether or not contained solely or partially within the Building, together with its percentage of undivided interest in the Common Elements as set forth on <u>Exhibit D</u>, the boundaries of which are described pursuant to Section 47C-2-105 of the Act.
- 1.23 <u>Unit Boundaries</u>. The boundaries of each Unit, both as to vertical and horizontal planes, as shown on the Plans, are the undecorated surfaces of the perimeter walls, exterior doors and exterior windows facing the interior of the Unit, the undecorated surfaces of the ceiling facing the interior of the Unit, and the topmost surfaces of the subflooring, and include the

decoration on all such interior and topmost surfaces, including, without limitation, all paneling, tiles, wallpaper, paint, finished flooring and any other materials constituting any part of the decorated surfaces thereof, and also includes all spaces, interior partitions and other fixtures and improvements within such boundaries. Also included as a part of the Unit shall be all portions of the heating and air conditioning system for the Unit whether the same are located within or without the perimeter walls of the Unit.

1.24 <u>Unit Owner</u>. The person or persons, owning a Unit in fee simple but does not include any person having an interest in a Unit solely as security for an obligation.

# ARTICLE II Submission of Property to the Act

- 2.1 <u>Submission</u>. Declarant hereby submits that Property described in Exhibit A to the Act.
  - 2.2 Name. The Property shall hereafter be known as Coastal Retreat Condominium.
- 2.3 <u>Division of Property into Seven Separately Owned Units</u>. Declarant, pursuant to the Act, and to establish a plan of condominium ownership for the Condominium, does hereby divide the Property into six (6) Units and does hereby designate the Units for separate ownership, subject however, to the provisions of Section 2.4 hereof.
- 2.4 <u>Alterations of Units</u>. Subject to the provisions of the Declaration and the Bylaws, a Unit may be altered pursuant to the provisions of Sections 47C-2-111 and 47C-2-112, but a Unit may not be subdivided into two (2) or more Units.
- 2.5 <u>Limited Common Elements</u>. The Limited Common Elements serving or designed to serve each Unit are hereby allocated solely and exclusively to each such Unit.
- 2.6 <u>Unit Allocations</u>. The allocation to each Unit of a percentage of undivided interest in the Common Elements and of a percentage of the Common Expenses, is as stated on Exhibit D. The allocation of undivided interests in the Common Elements and of the Common Expenses has been determined in relation to the votes per Unit in the Association which is equal with each Unit having one vote and each Unit sharing one-sixth (16.67%) of the Common Elements and Common Expenses.
- 2.7 <u>Encumbrances</u>. The liens, defects and encumbrances affecting the Property to which the rights of Unit Owners and Occupants are hereby made subject are set out on <u>Exhibit E</u>.
- 2.8 <u>Condominium Ordinances</u>. The Condominium is not subject to any code, real estate use law, ordinance, charter provision, or regulation (i) prohibiting the condominium form of ownership, or (ii) imposing conditions or requirements upon a condominium which are not imposed upon physically similar developments under a different form of ownership. This statement is made pursuant to Section 47C-1-106 of the Act for the purpose of providing marketable title to the Units in the Condominium.

## ARTICLE III Easements

- 3.1 <u>Encroachments</u>. In the event that, by reason of the construction, reconstruction, rehabilitation, alteration or improvement of the Building or other improvements comprising a part of the Property, any part of the Common Elements now or hereafter encroaches upon any part of any Unit, or any part of the Common Elements, or upon any part of another Unit, an easement for the continued existence and maintenance of each such encroachment is hereby declared and granted and shall continue for so long as each such encroachment exists; provided that in no event shall an easement for such encroachment be created if such encroachment is detrimental to or interferes with the reasonable use and enjoyment of the Common Elements or Units so encroached upon.
- 3.2 <u>Easements Through Walls</u>. Easements are hereby declared and granted to the Association and to such persons as are authorized by the Association, to install, lay, maintain, repair and replace any ducts, vents, pipes, wires, conduits and other utility installations, and structural components running through the walls of the Units, whether or not such walls lie in whole or in part within the boundaries of any Unit.
- Each Unit Owner shall have a perpetual, non-exclusive easement in common with all other Unit Owners to use all pipes, wires, ducts, cables, conduits, public utility lines, and other Common Elements located in any of the other Units and serving his Unit. Each Unit shall be subject to a perpetual non-exclusive easement in favor of all other Unit Owners to use the pipes, wires, ducts, cables, conduits, public utility lines, and other Common Elements serving such other Units and located in such Units. The Association, or any person authorized by it, shall have the right of access to each Unit and to the Limited Common Elements upon reasonable advanced notice to the Unit Owner (except in cases of emergencies, in which cases no advanced notice shall be required) to the extent necessary for performance by the Association of its obligations of maintenance, repair, or replacement of the Common Elements. Such person shall use good faith efforts to conduct such maintenance, repair and replacement operations at such times and in such a manner as to minimize to the extent reasonably possible any intrusion on or interference with the activities of the Unit Owner.
- 3.4 Easements To Repair, Maintain, Restore and Reconstruct. Wherever in, and whenever by, this Declaration, the Bylaws or the Act, a Unit Owner, the Association, the Board, or any other person, is authorized to enter upon a Unit or the Common Elements to inspect, repair, maintain, restore or reconstruct all or any part of a Unit or the Common Elements, such easements as are necessary for such entry and such repair, maintenance, restoration or reconstruction are hereby declared and granted.
- 3.5 <u>Easements for Utilities</u>. The Units and Common Elements shall be, and are hereby, made subject to easements in favor of the Association, appropriate utility and service companies and governmental agencies or authorities for such utility and service lines and equipment as may be necessary or desirable to serve any portion of the Property. The easements

provided for by this Section 3.5 shall include, without limitation, rights of the Association, any providing utility, any service company, and any governmental agency or authority and any of them to install, lay, maintain, repair, relocate and replace gas lines, pipes and conduits, water mains and pipes, sewer and drain lines, telephone wires and equipment, television equipment and facilities (cable or otherwise), electrical wires, conduits and equipment and ducts and vents and any other appropriate equipment and facilities over, under, through, along and on the Units and Common Elements. Notwithstanding the foregoing provisions of this Section 3.5, unless approved in writing by the Unit Owner of Unit Owners affected thereby, any such easement through a Unit shall be located either in substantially the same location as such facilities or similar facilities existed at the time of first conveyance of the Unit by the Declarant to a grantee other than the Declarant, or so as not to materially interfere with the use or occupancy of the Unit by its Occupants.

- 3.6 <u>Declarant's Easement</u>. Declarant hereby reserves such easements through the Common Elements as may be reasonably necessary for the purposes of discharging its obligations, which easements shall exist as long as reasonably necessary for such purpose.
- 3.7 Granting of Easements by the Executive Board. The Executive Board may hereafter grant easements encumbering the Common Elements for utility purposes for the benefit of the Property, including the right to install, lay, maintain, repair and replace water lines, sewer lines, pipes, ducts, gas mains, telephone, and television or cable television wires, cables, and equipment, electrical conduits, and wires over, under and along and upon any portion of the Common Elements, and may grant such other easements encumbering the Common Elements as the Executive Board deems in its discretion necessary for the benefit of the Condominium; and each Unit Owner hereby grants the Executive Board an irrevocable power of attorney to execute, acknowledge, and record for and in the name of each Unit Owners such instruments as may be necessary to effectuate the foregoing.
- 3.8 Easements To Run With Land. All easements and rights described in this Article III are appurtenant easements running with the land, and except as otherwise expressly provided in this Article III shall be non-exclusive and perpetually in full force and effect, and shall inure to the benefit of and be binding upon Declarant, the Association, Unit Owners, Occupants, First Mortgagees and any other person having any interest in the Condominium or any part thereof. The Condominium and every part thereof shall be conveyed and encumbered subject to and together with all easements and rights described in this Article III, whether or not specifically mentioned in any such conveyance or encumbrance.

## ARTICLE IV Restrictions, Conditions and Covenants

4.1 <u>Compliance with Declaration, Bylaws and Rules and Regulations</u>. Each Unit Owner and Occupant shall comply with all applicable provisions of the Act, this Declaration, the Bylaws, the Articles of Incorporation of the Association, and rules and regulations promulgated by the Board or the Association, as amended. Failure to comply shall be grounds for an action by the Association, an aggrieved Unit Owner, or any person adversely affected, for recovery of damages, injunction or other relief.

- 4.2 <u>Administration of Condominium</u>. The Condominium shall be administered in accordance with the provisions of the Act, this Declaration and Bylaws.
- 4.3 <u>Use Restrictions</u>. All units shall be used for residential purposes which shall include the right of the Owners to rent their Units.
- 4.4 Prohibited Uses. No obnoxious, offensive, or unlawful activity shall be conducted within any Unit or on or about the Common Elements, nor shall anything be done thereon or therein which may be or which may become an annoyance or a nuisance to the other Unit Owners. Further, and without limiting the generality of the foregoing, each Unit Owner shall use his Unit and the Common Elements in such a manner as to comply with all laws. ordinances, orders, regulations and zoning classifications of any governmental authority, agency or other public or private regulatory authority (including insurance underwriters and rating bureaus) having jurisdiction over the Property. In addition, no Unit may be used for the treatment, storage, use or disposal of toxic or hazardous waste or substances or any other substance that is prohibited, limited, or regulated by any governmental or quasi-governmental authority or that, even if not so regulated does pose a hazard to health and safety of the occupants and patrons of the Units or of surrounding property; provided, however, any Unit may be used for the treatment, storage, use or disposal of toxic or hazardous substances provided that such treatment, storage, use or disposal is incident to a lawful and permitted activity being conducted within such Unit and is conducted in compliance with all necessary permits and authorizations and in accordance with all applicable laws, ordinances, orders, rules and regulations. Each Unit Owners shall indemnify and save every other Unit Owner and the Association harmless from and against any claims, liabilities, penalties, fines, costs, expenses or damages resulting from any violations of the provisions of this Section 4.4.
- 4.5 Prohibitions and Use of Common Elements. Except for the Owner's closets, the Common Elements shall not be used for storage of supplies, personal property or trash or refuse of any kind, except that common trash receptacles may be placed at various locations on the Common Elements at the discretion of the Board. Stairs, entrances, sidewalks, and yards shall not be obstructed in any way. In general, no activity shall be carried on or conditions maintained by any Unit Owner either in his Unit or upon the Common Elements which despoils the appearance of the Property. Gas grills, charcoal grills and any other method of cooking is strictly prohibited on any of the Common Elements or Limited Common Elements, unless written consent is obtained from the Executive Board.
- 4.6 <u>Hazardous Use and Waste</u>. Nothing shall be done to or kept in any Unit or the Common Elements that will increase any rate of insurance maintained with respect to the Condominium without the prior written consent of the Board. No Unit Owner or Occupant shall permit anything to be done to or kept in his Unit or the Common Elements that will result in the cancellation of insurance maintained with respect to the Condominium, or that would be in violation of any law, or that will result in the commitment of waste (damage, abuse, or destruction) to or in his Unit or the Common Elements.

- 4.7 <u>Alterations of Common Elements</u>. No Unit Owner or Occupant shall alter, construct anything upon, or remove anything from, the Common Elements, or paint, decorate, landscape or adorn any portion of the Common Elements, without the prior written consent of the Board.
- 4.8 <u>Leases</u>. Any lease of a Unit or a portion of a Unit shall be in writing, and shall be subject to this Declaration and the Bylaws, and any failure of the lessee to comply with the terms of such documents shall be a default under the lease.
- 4.9 <u>Rules and Regulations</u>. In addition to the foregoing restrictions, conditions and covenants concerning the use of the Condominium, reasonable rules and regulations not in conflict therewith and supplementary thereto may be promulgated and amended from time to time by the Board or the Association, as more fully provided in the Bylaws.
- 4.10 <u>Restrictions, Conditions and Covenants To Run With Land</u>. Each Unit Owner and Occupant shall be subject to all restrictions, conditions and covenants of this Declaration, and all such restrictions, conditions and covenants shall be deemed to be covenants running with the land, and shall bind every person having any interest in the Property, and shall inure to the benefit of every Unit Owner.
- 4.11 <u>Shrubbery</u>. No Unit Owner shall plant or permit to remain on the Property any type of hedge, shrubbery or other plantings, except with the prior written permission of the Board.
- 4.12 <u>Signs</u>. All signage including "For Rent" or "For Sale" must be approved by the Executive Board and shall be in compliance with the size and style in the guidelines adopted by the Executive Board. Any "standard" Realtor's signs must be in compliance with those guidelines adopted by the Board.

## ARTICLE V Assessments

- 5.1 <u>Assessment Liens</u>. The Board has the power to levy assessments against the Units for Common Expenses. Such assessments shall be a lien on the Units against which they are assessed, and if any payment thereof becomes delinquent, the lien may be foreclosed and the Unit sold, or a money judgment obtained against the persons liable therefor, all as set forth in the Bylaws.
  - 5.2 Personal Liability of Transferees; Statement; Liability of First Mortgagee.
- (a) The personal obligation for assessments which are delinquent at the time of transfer of a Unit shall not pass to the transferee of said Unit unless said delinquent assessments are expressly assumed by said transferee.

- (b) Any transferee referred to in (a) above shall be entitled to a statement from the Board, pursuant to Section 7 of the Bylaws, and such transferee's Unit shall not be subject to a lien for any unpaid assessments against such Unit in excess of the amount therein set forth.
- (c) Where a First Mortgagee, or other person claiming through such First Mortgagee, pursuant to the remedies provided in a deed of trust, or by foreclosure or by deed, or assignment, in lieu of foreclosure, obtains title to a Unit, the liability of such First Mortgagee or such other person for assessments shall be only for the assessments, or installments thereof, that would become delinquent, if not paid, after acquisition of title. For purposes hereof, title to a Unit shall be deemed acquired by foreclosure upon expiration of the applicable period of redemption.
- (d) Without releasing the transferor from any liability therefor, any unpaid portion of assessments which is not a lien under (b) above or, resulting, as provided in (c) above, from the exercise of remedies in a deed of trust, or by foreclosure thereof or by deed, or assignment, in lieu of such foreclosure, shall be a Common Expense collectible from all Unit Owners, including the transferee under (b) above and the First Mortgagee or such other person under (c) above who acquires ownership by foreclosure or by deed, or assignment, in lieu of foreclosure.
- 5.3 <u>Prohibition of Exemption from Liability for Contribution Toward Common Expenses.</u> No Unit Owner may be exempt from liability for their share of the Common Expenses assessed by the Association by waiver of the use or enjoyment of any of the Common Elements or by abandonment of their Unit or otherwise.

# ARTICLE VI <u>Management, Maintenance, Repairs</u> Replacements, Alterations and Improvements

### 6.1 Common Elements.

- (a) By the Association. The management, replacement, maintenance, repair, alteration, and improvement of the Common Elements shall be the responsibility of the Board, and, subject to the provisions of Section 6.2 hereof, the cost thereof shall be a Common Expense to the extent not paid by Unit Owners pursuant to Section 6.1(b) hereof. All damage caused to a Unit by any work on or to the Common Elements done by or for the Association shall be repaired by the Association, and the cost thereof shall be a Common Expense.
- (b) <u>By Unit Owners</u>. Each Unit Owner shall pay all costs to repair and replace all portions of the Common Elements that may become damaged or destroyed by reason of his intentional acts or the intentional acts of any Occupant, guest or invitee of their Unit. Such payment shall be made upon demand made by the Board.
- 6.2 <u>Common Expenses Associated with Limited Common Elements or Benefiting Less Than All Units.</u>

- (a) Any Common Expense associated with the maintenance, repair, or replacement of a Limited Common Element shall be assessed against the Unit, or in equal shares to the Units, to which such Limited Common Element was allocated at the time the expense was incurred.
- (b) In addition, the Association may assess any Common Expense benefiting less than all of the Units against the Units benefited in proportion to their Common Expense liability.
- (c) The cleanliness and orderliness of the Limited Common Elements shall be the responsibility of the individual Unit Owner or Unit Owners having the right to the use and enjoyment of such Limited Common Elements, but the responsibility for maintenance, painting, repair and replacement, together with control over the exterior decoration of the Limited Common Elements visible from any other Unit or from the Common Elements, shall remain with the Association. Notwithstanding any other provisions of this Declaration, or any provision of the Bylaws or the Act, the obligation for maintenance, repair, or replacement of any portions of the heating, ventilating, and air conditioning systems that are Limited Common Elements shall be the sole responsibility of the Unit Owners to which such Limited Common Elements are allocated. Electricity and any other utility service to each Unit shall be individually metered and each Unit Owner shall pay all charges assessed against his Unit for the use of such services.
- 6.3 <u>Units</u>. Each Unit Owner shall maintain their Unit at all times in a good and clean condition, and repair and replace, at their expense, all portions of their Unit. All doors within the walls enclosing a Unit shall be a part of that Unit; however, responsibility for maintenance and replacement of any exterior doors shall be the responsibility of the Association and not the Unit Owner. Replacement of any broken glass in a window that is part of a Unit shall be the sole responsibility and expense of the Unit Owner of that Unit. Each Unit Owner shall perform his responsibilities in such manner as not to unreasonably disturb other Occupants; shall promptly report to the Board, or its agents, any defect or need for repairs the responsibility for which is that of the Association; and, to the extent that such expense is not covered by the proceeds of insurance carried by the Association, shall pay all costs to repair and replace any portion of another Unit that has become damaged or destroyed by reason of his own acts or omissions, or the acts or omissions of any Occupant of his Unit. Such payment shall be made upon demand by the Unit Owners of such other Unit. Nothing herein contained shall modify any waiver by insurance companies of rights of subrogation.

### 6.4 Right of Entry.

(a) By the Association. The Association, and any person authorized by the Association, may enter any Unit or any of the Limited Common Elements in case of any emergency or dangerous conditions or situation originating in or threatening that Unit or any of the Limited Common Elements. The Association, and any person authorized by the Association, after reasonable notice to a Unit Owner or Occupant, may enter that Unit or any of the Limited Common Elements for the purposes of performing any of the Association's powers under the Act, this Declaration or the Bylaws with respect to that or any other Unit, any Limited Common Elements, or the Common Elements. Notwithstanding Section 7.4, the Association shall be

responsible for the repair of any damage caused by the Association or its authorized person to the entered Unit, and the cost thereof shall be a Common Expense. All such entries shall be made and done so as to cause as little inconvenience as possible to the Unit Owner and Occupant of the entered Unit or any portion of the Limited Common Elements allocated to the Unit Owner.

- (b) By Unit Owners. Each Unit Owner and Occupant shall allow other Unit Owners and Occupants, and their representatives, to enter their Unit or Limited Common Elements allocated to his Unit, when reasonably necessary for the purpose of altering, maintaining, repairing or replacing the Unit or performing the duties and obligations under the act, this Declaration or the Bylaws, of the Unit Owner or Occupant making such entry, provided that requests for entry are made in advance and that such entry is at a time convenient to the Unit Owner or Occupant whose Unit or Limited Common Element is to be entered. In case of an emergency or dangerous condition or situation, such right of entry shall be immediate. Notwithstanding Section 7.4, the person making such entry shall be responsible for repair of any damage caused by such person to the entered Unit or Limited Common Element.
- Partitioning. The interest in the Common Elements allocated to each Unit shall 6.5 not be conveyed, devised, encumbered, partitioned, or otherwise included with the Unit even though such interest are not expressly mentioned or described in the instrument conveying, devising, encumbering or otherwise dealing with such Unit. Any conveyance, mortgage, or other instrument which purports to grant any right, interest, or lien in, to or upon the Unit, shall be null, void, and of no effect insofar as the same purports to affect any interest in a Unit's allocated interest in the Common Elements unless the same purports to convey, devise, encumber or otherwise deal with the entire Unit. Any instrument conveying, devising, encumbering or otherwise dealing with any Unit, which describes said Unit by the identifying number assigned thereto in the Plans and herein without limitation or exception shall be deemed and construed to affect the entire Unit and its allocated interest in the Common Elements. Nothing herein contained shall be construed as limiting or preventing ownership of any Unit and its allocated interest in the Common Elements by more than one person or entity as tenants in common, joint tenants, or as tenants by the entirety or any other form by law permitted.
- conveyance of or Lien Against Common Elements. For such time as the Property remains subject to this Declaration and to the provisions of the Act, no conveyances of or security interests or liens of any nature shall arise or be created against the Common Elements unless the Unit Owners holding at least eighty percent (80%) of the total allocated interests in the Common Elements agree to that action; provided, however, all the owners of Units to which any Limited Common Element is allocated must agree in order to convey that Limited Common Element or subject it to a security interest or lien. Every agreement for the performance of labor or the furnishing of materials to the Common Elements, whether oral or in writing, must provide that it is subject to the provisions of this declaration and that the right to file a mechanics' lien or other similar lien by reason of labor performed or material furnished is subordinated to this Declaration and to the lien of assessments for Common Expenses provided for in Article V of this Declaration. Provided, however, nothing in this Section shall be construed to limit the right of any Unit Owner to convey or to encumber his allocated interest in the Common Elements as an appurtenance to and in connection with the conveyance or mortgaging of his Unit.

6.7 <u>Nature of Interest in Unit</u>. Every Unit, together with its allocated interest in the Common Elements, shall for all purposes be, and it is hereby declared to be, and to constitute a separate parcel of real property, and the Unit Owner thereof shall be entitled to the exclusive fee simple ownership and possession of his Unit, subject only to the covenants, conditions, restrictions, easements, uses, limitations, obligations, rules, regulations, resolutions and decisions adopted pursuant hereto and as may be contained herein and in the accompanying Bylaws and in the minutes of the Executive Board of the Association.

## ARTICLE VII Insurance

- Casualty Insurance. The Association shall maintain, to the extent available, casualty insurance upon the Property in the name of, and the proceeds thereof shall be payable to, the Association, as trustee for all Unit Owners and First Mortgagees as their interests may appear, and be disbursed pursuant to the Act. Such insurance shall be in an amount equal to not less than eighty percent (80%) full insurable value of the Property on a replacement cost basis exclusive of land, excavations, foundations and other items normally excluded from property policies, and shall insure against such risks and contain such provisions as the Board from time to time shall determine, but at a minimum shall conform in all respects to the requirements of the Act, and shall provide that, notwithstanding any provision thereof that gives the insurer an election to restore damage in lieu of making a cash settlement, such option shall not be exercisable if such restoration is prohibited pursuant to Section 47C-3-113(h) of the Act.
- 7.2 Public Liability Insurance. The Association shall maintain public liability insurance for the benefit of the Unit Owners, Occupants, the Association, the Board, the managing agent, if any, the Declarant, and their respective officers, directors, agents and employees, in such amounts and with such coverage as shall be determined by the Board; provided that the public liability insurance shall be for at lease Five Hundred Thousand Dollars (\$500,000.00) per person and One Million Dollars (\$1,000,000.00) per occurrence for death, bodily injury and property damage. Such insurance shall comply in all respects to the requirements of the Act and shall contain a severability-of-interest endorsement precluding the insurer from denying liability because of negligent acts of any insured; insure all of such benefited parties against such liability arising out of or in connection with the use, ownership or maintenance of the Common Elements, and the streets, sidewalks, and public spaces adjoining the Condominium; and insure the Association, the Board, the manager, if any, and their respective officers, directors, agents and employees against such liability arising out of or in connection with the use or maintenance of the Units.
- 7.3 <u>Insurance Unavailable</u>. If the insurance described in Section 7.1 or 7.2 is not reasonably available, the Association shall promptly cause notice of such fact to be hand-delivered or sent prepaid by United States mail to all Unit Owners and First Mortgagees.
- 7.4 <u>Individual Policy for Unit Owners</u>. Each Unit Owner shall obtain insurance, at their own expense affording personal property, personal liability, and any other coverage obtainable, to the extent and in the amounts such Unit Owner deems necessary to protect their own interests. If a casualty loss is sustained and there is a reduction in the amount of the

proceeds that would otherwise be payable on the insurance purchased by the Association due to the proration of insurance purchased by a Unit Owner under this Section, such Unit Owner shall be liable to the Association to the extent of such reduction and shall pay the amount of such reduction to the Association upon demand, and assigns the proceeds of their insurance, to the extent of such reduction, to the Association.

# ARTICLE VIII Casualty Damage

8.1 <u>Casualty Damage</u>. If all or any part of the Property shall be damaged or destroyed, the same shall be repaired or replaced unless: (1) the Condominium is terminated, (2) repair or replacement would be illegal under any State or local health or safety statute or ordinance, or (3) the Unit Owners elect not to rebuild or replace by an eighty percent (80%) vote. All proceeds of insurance shall be used and applied in accordance with the provisions of Section 47C-3-113(e) and (h) of the Act.

# ARTICLE IX Condemnation

9.1 <u>Condemnation</u>. In the event of a taking by eminent domain, or by a conveyance in lieu thereof, of all or any part of the Property, the awards paid on account thereof shall be applied in accordance with Section 47C-1-107 of the Act.

# ARTICLE X Termination

10.1 <u>Termination</u>. The Condominium may be terminated only in strict compliance with Section 47C-2-118 of the Act.

# ARTICLE XI Amendment

11.1 <u>Amendment</u>. This Declaration may be amended only by a majority of the Unit Owners.

# ARTICLE XII Rights of First Mortgagees

The following provisions shall take precedence over all other provisions of this Declaration and the Bylaws:

12.1 Availability of Condominium Documents, Books, Records and Financial Statements. The Association shall, upon request, make available for inspection by Unit Owners and the First Mortgagees, current copies of the Declaration, the Bylaws, other rules and regulations governing the Condominium and the books, records and financial statements of the Association. The Association shall provide a financial statement for the preceding fiscal year if

requested in writing by a First Mortgagee. The Association shall, upon request, make available for inspection by prospective purchasers of Units, current copies of the Declaration, Bylaws, the Rules and Regulations governing the Condominium, and the most recent annual financial statement.

- 12.2 <u>Successors' Personal Obligation for Delinquent Assessments</u>. The personal obligation for assessments which are delinquent at the time of transfer of a Unit shall not pass to the successors in title or interest to said Unit unless said delinquent assessments are expressly assumed by them.
- 12.3 Rights of Action. The Association and any aggrieved Unit Owner shall have the right of action against Unit Owners and any aggrieved Unit Owners shall have a right of action against the Association for failure to comply with the provisions of this Declaration, the Bylaws and the Rules and Regulations, and decisions of the Association made pursuant to authority granted to the Association in this Declaration and the Bylaws.
- Association of its desire to receive notices under this section by certified mail, return receipt requested, addressed to the Association and sent to its current address, identifying the First Mortgage that it holds, which notice designates the place to which notices are to be given by the association to such party, then such party shall have the right to receive from the Association prompt written notice of the following:
- (a) Default under any of the terms and provisions of the Declaration and the Bylaws by any Unit Owner owning a Unit encumbered by a First Mortgage held by such party.
- (b) Any loss or damage to or condemnation or taking of the Common Elements or any loss or damage to or condemnation or taking of a Unit encumbered by a First Mortgage held by such First Mortgagee.
- (c) Any lapse, cancellation, or material modification of any insurance policy or fidelity bond maintained by the Association.

  Any proposed action by the Association, the Board or the Unit Owners, which under the terms of the Declaration or Bylaws requires the consent of all or any portion of the First Mortgagees.
- 12.5 <u>Assessments</u>. Assessments shall be due and payable in installments as determined by the board. As provided in Article IX of the Bylaws and as legally required by Section 47C-3-115 of the Act, Declarant shall pay all accrued expenses of the Condominium until assessments are levied against the Units. An assessment shall be deemed levied against a Unit upon the giving of notice by the Board to a member of the Association who is a Unit Owner of that Unit. Unit Owners shall have no obligation to pay assessments until an assessment is levied. Assessments will begin at such time as the Board elects.
- 12.6 Rights of First Mortgagee: Insurance Proceeds or Condemnation Awards. With respect to First Mortgages held by or for the benefit of First Mortgagees, no provision of this

Declaration or the Bylaws shall be deemed to give a Unit Owner, or any other party, priority over any rights of a First Mortgagee pursuant to its First Mortgage on said Unit Owner's Unit, in the case of a distribution to said Unit Owner of insurance proceeds or condemnation awards for losses to or a taking of Units and/or Common Elements.

# ARTICLE XIII Notices

13.1 <u>Notices</u>. Whenever notices are required to be sent under this Declaration, the same may be delivered to Unit Owners by mail at their place of residence. Notices to the Association shall be mailed to:

Daniel D. Khoury, Esquire Vandeventer Black LLP PO Box 1042 Kitty Hawk, NC 27949

# ARTICLE XIV General Provisions

- 14.1 Conflict with the Act; Severability. Should any of the terms, conditions, provisions, paragraphs, or clauses of this Declaration conflict with any provisions of the Act, the provisions of the Act shall control unless the Act permits the Declaration to override the Act, in which event the Declaration shall control. The invalidity of any covenant, restriction, condition, limitation, provision, paragraph or clause of this Declaration, or of any part of the same, or the application thereof to any person or circumstance, shall not impair or affect in any manner the validity, enforceability or effect of the rest of this Declaration, or the application of any such covenant, restriction, condition, limitation, provision, paragraph or clause to any other person or circumstances.
- 14.2 <u>Interpretation of Declaration</u>. Whenever appropriate singular may be read as plural, plural may be read as singular, and the masculine gender may be read as the feminine or neuter gender. Compound words beginning with the prefix "here" shall refer to this entire Declaration and not merely to the part in which they appear.
- 14.3 <u>Captions</u>. The captions herein are only for convenience and reference and do not define, limit or describe the scope of this Declaration, or the intent of any provision.
- 14.4 Exhibits. Exhibits A, B, C, D and E attached hereto are hereby made a part hereof.
- 14.5 <u>Invalidity</u>. The invalidity of any provision of this Declaration shall not be deemed to impair or affect in any manner the validity or enforceability or effect of the remainder of this Declaration, and in such event, all of the other provisions of this Declaration shall continue in full force and effect as if such invalid provision had never been included herein.

- 14.6 <u>Waiver</u>. No provision of this Declaration shall be deemed to have been abrogated or waived by reason of any failure to enforce the same, irrespective of the number of violations or breaches which may occur.
- 14.7 <u>Law Controlling</u>. This Declaration shall be construed and controlled by and under the laws of the State of North Carolina.

IN WITNESS WHEREOF, the undersigned have executed this Declaration as of the day and year first above written.

## **DECLARANT:**

COASTAL RETREAT of KDH, LLC, a North Carolina Limited Liability Company

BY:	Marvin Fabrikant, Manager	(SEAL)
BY:	Randy Saunders, Manager	(SEAL)

## STATE OF NORTH CAROLINA COUNTY OF DARE

I, the undersigned Notary Public of the County and State aforesaid, certify that Marvin Fabrikant, personally came before me this day and acknowledged that he is the Manager of Coastal Retreat of KDH, LLC a North Carolina Limited Liability Company, and that he as Manager being authorized to do so, executed the foregoing on behalf of Coastal Retreat of KDH, LLC.

Witness my hand and official seal th	nis the day of April, 2002.
(stamp/seal)	Notary Public
	My commission expires:

## STATE OF NORTH CAROLINA COUNTY OF DARE

I, the undersigned Notary Public of the County and State aforesaid, certify that Randy Saunders, personally came before me this day and acknowledged that he is the Manager of Coastal Retreat of KDH, LLC a North Carolina Limited Liability Company, and that he as Manager being authorized to do so, executed the foregoing on behalf of Coastal Retreat of KDH, LLC.

Witness my hand and official seal th	nis the day of April, 2002.
(stamp/seal)	Notary Public
	My commission expires:

Said lot or parcel of land being bounded on the North by property now formerly owned by Marie Y. Hughes; on the West by property now formerly known as Banks Condominium, Phase II; on the South by property now formerly owned by Robert H. and Robin H. Roderer; and on the East by Virginia Dare Trail, also known as SR Highway 12; said property being more particularly described as follows:

BEGINNING at an existing concrete monument located in and on the Western right of way margin of Virginia Dare Trail also known as SR 12, said existing concrete monument being in and marking the northeast corner of the property now formerly owned by Robert H. and Robin H. Roderer and also marking the Southeast corner of the property herein described; thence running South 71 degrees 43 minutes 00 seconds West 124.70 feet to an existing iron rod; thence turning and running South 18 degrees 17 minutes 00 seconds East 83.00 feet to an existing iron rod; thence turning and running South 71 degrees 43 minutes 00 Seconds West 65 feet to an existing iron rod; thence turning and running North 18 degrees 16 minutes 57 seconds West 153.55 feet to an existing iron rod; thence turning and running North 60 degrees 44 minutes 42 seconds East 193.23 feet to an existing iron rod located in and on the Western right of way margin of Virginia Dare Trail; thence turning and running along and with the Western right of way margin of Virginia Dare Trail South 18 degrees 17 minutes 00 seconds East 107.33 feet to an existing concrete monument located on said Western right of way margin of Virginia Dare Trail and the point of BEGINNING.

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#### EXHIBIT B

To Declaration

#### BY-LAWS

**OF** 

### COASTAL RETREAT CONDOMINIUM ASSOCIATION, INC.

## ARTICLE I NAME, PURPOSE AND APPLICABILITY

- 1.1 Name. The name of this non-profit, non-stock membership corporation shall be COASTAL RETREAT CONDOMINIUM ASSOCIATION, INC., hereinafter referred to as "the Association".
- 1.2 <u>Purpose</u>. The purpose of the Association shall be to administer, manage, and operate the condominium property, in accordance with the Unit Ownership Act, the Non-profit Corporation Act of North Carolina, this Declaration, and the Articles of Incorporation and these By-Laws, as may be amended from time to time. The Association shall not engage in any activities other than those directly related to administration of the condominium property and the Unit Owners' responsibility with respect to the same.
- 1.3 Applicability. These By-Laws are applicable to the property known as COASTAL RETREAT CONDOMINIUM, as such property is described on Exhibit A attached to that certain Declaration of COASTAL RETREAT CONDOMINIUM. These By-Laws are binding on all present and future Owners, tenants, guests, residents, or other persons occupying or using the facilities of such condominium property. The mere acquisition, rental, or act of occupancy of any part of the condominium property will signify that these By-Laws are accepted, ratified, and will be complied with. The provisions of the Declaration of Condominium for COASTAL RETREAT CONDOMINIUM regarding the governing and administration of the Association are incorporated herein by reference.

The acceptance of a deed of conveyance or the entering into of a lease or the act of occupancy of a Unit shall constitute an agreement that these Bylaws (and any rules and regulations made pursuant hereto) and the provisions of the Declaration, as they may be amended from time to time, are accepted, ratified and will be complied with.

### ARTICLE II DEFINITIONS

2.1 <u>Definitions</u> The definition of words contained in the Declaration, Article I shall apply to those words and terms as used in these By-Laws.

#### OFFICES, REGISTERED AGENT, SEAL, FISCAL YEAR

- 3.1 <u>Principal Office, Registered Office.</u> The principal office of the Association shall be located at 6 Juniper Trail, Kitty Hawk, North Carolina 27949 or such other places as the Board of Directors may designate from time to time.
- 3.2 <u>Registered Agent</u>. The initial Registered Agent for the Unit Owners for matters incident to the condominium property and the initial Registered Agent for the Association is Daniel D. Khoury, whose address is Post Office Box 1042, Kitty Hawk, North Carolina 27949. The Registered Agent for the Association shall also be the Registered Agent for the Unit Owners. The individual serving as Registered Agent may be removed from office and replaced at any time by vote of the Board of Directors of the Association.
- 3.3 <u>Seal</u>. The seal of the Association shall contain the name of the Association, the word "Seal", and such other words and figures as desired by the Executive Board. When obtained, the seal shall be impressed in the margin of the minutes of the initial meeting of the Board of Directors.
- 3.4 <u>Fiscal Year</u>. The fiscal year of the Association shall be January 1 through December 31.

## ARTICLE IV MEMBERSHIP

- 4.1 Qualification. Membership in the association shall be confined to and consist of the Unit Owners. Membership shall be appurtenant to and inseparable from unit ownership. No Unit Owners shall be required to pay any consideration whatsoever for his membership. Membership in the Association shall inure automatically to Unit Owners upon acquisition of the fee simple title, whether encumbered or not, to any one or more units. The date of registration of the conveyance in the Dare County Registry of the unit in question shall govern the date of ownership of each particular unit. However, in the case of death, the transfer of ownership shall occur on the date of death in the case of intestacy, or date of probate of the will in the case of testacy. Until a decedent's will is probated, the Association may rely on the presumption that a deceased Owner died intestate.
- 4.2 <u>Annual Meeting</u>. There shall be a regular annual meeting of the Unit Owners held each year during the same month of each succeeding year, for the purpose of electing members of the Board and for the transaction of such other business as may be properly brought before the meeting. A meeting so called shall be designated and treated for all purposes as the annual meeting.
- 4.3 <u>Place of Meetings</u>. Meetings of the Association shall be held on Roanoke Island, the location of which shall be designated by the Executive Board.
- 4.4 <u>Special Meetings</u>. Special meetings of the Association may be called at any time by the Board, the Chairman or upon the written request of two (2) Unit Owners.

- 4.4 <u>Special Meetings</u>. Special meetings of the Association may be called at any time by the Board, the Chairman or upon the written request of two (2) Unit Owners.
- 4.5 <u>Notice of Meetings</u>. Written or printed notice stating the place, day and hour of any meeting shall be delivered or mailed not less than ten (10) days nor more than fifty (50) days prior to the date thereof, either personally or by fax or postage prepaid mail, at the direction of the Board, the Chairman or Unit Owners calling the meeting, to each person entitled to vote at such meeting, and, to all First Mortgagees so requesting under the provisions of Article XII of the Declaration, who may request a representative to attend the meeting of Unit Owners. Any Unit Owner may waive written notice and accept notice by telephone, in person or any other method of communication.

Notice given to any one tenant-in-common, tenant by the entirety or other joint owner of a Unit shall be deemed valid notice to all joint owners of such Unit.

The notice of any meeting must state the time and place of the meeting and the items on the agenda, including the general nature of any proposed amendment to the Declaration or these Bylaws, and budget changes, and any proposal to remove Board members or officers.

When a meeting is adjourned for less than thirty (30) days in any one adjournment, it is not necessary to give any notice of the adjourned meeting, other than by announcement at the meeting at which the adjournment is effective.

4.6 Quorum; Adjournment if No Quorum. The presence in person or by proxy at any meeting of the Voting Members (as defined in Section 4.7 of this Article) having at least four (4) of the total seven (7) interests shall constitute a quorum. If there is no quorum at the opening of the meeting of Unit Owners, such meeting may be adjourned from time to time by the vote of a majority of the Voting Members present, either in person or by proxy; and at any adjourned meeting at which a quorum is present, any business may be transacted which might have been transacted at the original meeting.

The Voting Members at a meeting at which a quorum is present may continue to do business until adjournment, notwithstanding the withdrawal of enough Voting Members to leave less than a quorum.

#### 4.7 Voting.

(A) The total votes in the Association are six (6) with each Unit having one vote. The votes allocated to the unit may be cast by the Unit Owner of that unit. When there is more than one Unit Owner of a unit, the vote for that Unit shall be cast as they shall determine. The vote allocated to a unit shall not be split but shall be voted as a single whole. If there is more than one Unit Owner of a unit and said Unit Owners cannot agree on how to vote for that unit, such vote shall be cast, and the dispute shall be resolved by arbitration.

- (B) Except where a greater number is required by the Condominium Act, the Declaration or these By-Laws, a Majority of the Unit Owners is required to adopt decisions at any meeting of the Association.
- (C) No Unit Owner may vote at any meeting of the Association or be elected to or serve on the Executive Board if payment of the assessment on his unit is delinquent more than thirty days and the amount necessary to bring his account current has not been paid at the time of such meeting or election.
  - 4.8 Proxies. A vote may be cast in person or by proxy.
  - 4.9 Prohibition of Cumulative Voting. There shall be no cumulative voting.
- 4.10 <u>Waiver of Notice</u>. Any Voting Member may, at any time, waive notice of any meeting of the Association in writing, and such waiver shall be deemed to be equivalent to the giving of such notice. Attendance by a Voting Member at any meeting of the Association shall constitute a waiver of notice by him of the time and place thereof, except where a Voting Member attends a meeting for the express purpose of objecting to the transaction of any business because the meeting was not lawfully called. If all of the Voting Members are present at any meeting of the Unit Owners, no notice shall be required, and any business may be transacted at said meeting.
- 4.11 <u>Informal Action by Unit Owners</u>. Any Action which may be taken at a meeting of the Association may be taken without a meeting if a consent in writing, setting forth the action so taken, shall be signed by all of the Voting Members and filed with secretary of the Association to be kept in the Association's minute book.

## ARTICLE V EXECUTIVE BOARD

- 5.1 <u>Number</u>. The business and property of the Condominium shall be managed and directed by the Executive Board (the "Board"), composed of three (3) persons; provided, however, that the Board may not act on behalf of the Association to amend the Declaration, to terminate the Condominium, to exercise the Association's right of first refusal under the Declaration, to elect members of the Executive Board, or to determine the qualifications, powers, duties or terms of office of Board members. The Board may, however, fill vacancies in its membership for the unexpired portion of any term.
- 5.2 <u>Initial Members</u>. The initial members of the Board (referred to as "Directors" herein) shall be selected by the Declarant and shall serve at the election of the Declarant from the date upon which the Declaration is recorded in the Dare County Public Registry, until such time as their successors are duly elected and qualified.
- 5.3 <u>Election</u>. Except as provided herein, the directors shall be elected at the annual meeting of the Association, and those persons who receive the highest number of votes shall be

deemed to have been elected. The members shall elect a Chairman, a Secretary and a Treasurer (the "Officers") and those Officers shall be the Board.

- 5.4 <u>Term and Qualification</u>. Each director shall hold office for the term for which he was elected, or until his death, resignation, retirement, removal, disqualification or until his successor is elected and qualified.
- 5.5 <u>Removal</u>. Directors may be removed from office with or without cause by the affirmative vote of at least four (4) Units Owners
- 5.6 <u>Vacancies</u>. A vacancy occurring in the Board may be filled by a majority of the remaining directors, though less than a quorum, or by the sole remaining director. The Voting Members may elect a director at any time to fill any vacancy not filled by the Board.
- 5.7 <u>Compensation</u>. The Board shall receive no compensation for their services unless expressly allowed by the affirmative vote of at least four (4) Unit Owners.
- 5.8 Powers and Duties of the Board. The Board shall have the powers and duties necessary for the administration of the affairs of the Condominium, and may do all such acts and things, except such acts as by law or the Declaration or by these By-Laws may not be delegated to the Board. Such powers and duties of the Board shall include, but shall not be limited to, the following:
- (A) Determining the Common Expenses required for the affairs of the Condominium, including, without limitation, the operation and maintenance of the Property.
  - (B) Collecting the Common Expenses from the Unit Owners.
- (C) Supervising the operation, care, upkeep and maintenance of the Common Elements.
- (D) Employing and dismissing the personnel necessary for the maintenance and operation of the Common Elements.
- (E) Adopting and amending such reasonable rules and regulations as it may deem advisable for the maintenance, conservation and beautification of the Property, and for the health, comfort, safety and general welfare of the owners and occupants of the Property. Written notice of such rules and regulations shall be given to all Unit Owners and occupants, and the entire Property shall at all times be maintained subject to such rules and regulations.
- (F) Opening bank accounts on behalf of the Condominium and designating the signatories required therefor.
- (G) Entering any Unit when necessary in connection with any maintenance or construction for which the Board is responsible; provided that, except in the event of emergencies, such entry shall be made during reasonable hours with as little

inconvenience to the Unit Owner as practical, and any damage caused thereby shall be repaired by the Board, with such expenses being treated as a Common Expense.

- (H) Signing all agreements, contracts, deeds, easement agreements, and vouchers for the payment of expenditures and other instruments.
- (I) Obtaining insurance for the Property pursuant to the applicable provisions of the Declaration.
- (J) Making or contracting for repairs, additions and improvements to or alterations or restorations of the Property in accordance with the other provisions of these Bylaws and the Declaration, after damage or destruction by fire or other casualty, or as a result of condemnation or eminent domain proceeding.
- (K) Contracting for all goods, services and insurance, payment for which is to be made from the Common Expense fund.
- (L) Instituting, defending, or intervening in litigation or administrative proceedings in the name of or on behalf of the Association or two or more Unit Owners on matters affecting the Condominium.
- (M) Imposing charges for late payment of assessments and, after notice and an opportunity to be heard, levy reasonable fines for violations of the Declaration, the Bylaws, or rules and regulations established by the Association, all in accordance with Sections 47C-3-107 and 47C-3-107A of the Act.
- (N) Exercising (i) all powers specifically set forth in the Declaration, the Articles of Incorporation, these Bylaws and in the Act, (ii) all powers incidental thereto, and (iii) all other powers of a non-profit North Carolina corporation.

### 5.9 Powers and Duties of the Officers.

- (A) Chairman of the Board. The Chairman of the Board shall be the chief executive officer of the Association; shall have all of the powers and duties incident to the office of a chairman of a corporation, including, but not limited to, the duty to preside at all meetings of the Board and of the members, and the general supervision of officers in the management of the business and affairs of the Association; and shall see that all actions and resolutions of the Board are carried into effect.
- (B) Secretary. The Secretary shall keep the minutes of all meetings and actions of the Board and of the members; shall give all required notices to the Directors and members; shall keep the records of the Association, except those kept by the Treasurer; shall perform all other duties incident to the office of a secretary of a corporation; and shall perform such other duties required by the Board or the Chairman.
- (C) Treasurer. The Treasurer shall have custody of all intangible property of the Association, including funds, securities, and evidences of indebtedness; shall keep the books of the Association in accordance with good accounting practices and principles, and, upon request, shall submit them, together with all vouchers, receipts, records, and other papers to the Board for examination and approval; shall deposit all moneys and other valuable

effects in depositories designated by the Board; shall disburse funds of the Association as directed by the Board; and shall perform all other duties incident to the office of a treasurer of a corporation.

## ARTICLE VI INDEMNIFICATION OF EXECUTIVE BOARD AND OFFICERS

6.1 <u>Indemnification</u>. The Association shall indemnify such persons, for such expenses and liabilities, in such manner, under such circumstances, and to such extent, as permitted by the appropriate sections of the North Carolina General Statutes, as now enacted or hereafter amended.

### ARTICLE VII OPERATION OF THE PROPERTY

7.1 Assessment and Determination of Common Expenses. The Board shall from time to time, and at least annually, prepare a budget for the Condominium, for the purpose of determining the amount of the Assessments to be collected from the Unit Owners in order to provide for the Common Expenses of the Condominium, and allocate and assess such Common Expenses among the Unit Owners, according to their percentage of interest in the Common Elements as set forth in the Declaration, taking into consideration any expected income and any surplus from the prior year's operation. The Common Expenses shall include, without limitation, the expenses, costs and charges incurred in connection with the administration, operation and management of the Condominium Property; the cost of maintenance, repair, replacement and restoration of the Common Elements, or any part thereof; the cost of all insurance premiums on all policies of insurance required to be or which have been obtained by the Board pursuant to the provisions of the Declaration; such amounts as the Board may deem proper for the convenience, comfort and well-being of the Unit Owners, and for the operation, management and maintenance of the Property, including, without limitation, an amount for working capital of the Condominium, for a general operating reserve, for a reserve fund for replacements, and to make up any deficit in the Common Expenses for any prior year; in proper cases, the cost of administration and of maintenance and repair of the Limited Common Elements; and any other expenses lawfully agreed upon.

In establishing a reserve fund for replacements, the Board shall take into account the number and nature of replaceable assets, the expected life of each asset, and the expected repair or replacement cost. The Board shall then set the required capital contribution in an amount sufficient to permit meeting the projected capital needs of the Association with respect to both amount and timing by equal annual installments over the applicable period. Within thirty (30) days after adoption by the Board, the Board shall provide a summary of the budget to all Unit Owners.

7.2 <u>Payment of Assessments</u>. The Unit Owners shall be obligated to pay (1) General Assessments for Common Expenses assessed by the Board from time to time, and at least semi-annually in accordance with the percentage interest allocations set forth in the Declaration; (2) special assessments to be established and collected as provided herein, and (3) specific

assessments against any Unit which are established pursuant to the terms of these Bylaws. A late payment charge in an amount to be determined by the Board shall be assessed for any assessment installment not paid within fifteen (15) days of its due date. Any installment not paid within fifteen (15) days of its due date shall be subject to the late payment charge and shall accrue interest as provided in Section 7.5, and shall constitute a lien on the Unit as provided in Section 7.6 of this Article VII.

A purchaser of a Unit shall be jointly and severally liable with the seller for the payment of Assessments assessed against such Unit prior to the acquisition by the purchaser of such Unit only if the purchaser expressly assumes such obligation in writing; provided, however the lien assessed against such Unit shall remain in full force and effect. Any such purchaser shall be entitled to a statement from the Board setting forth the amount of the unpaid Assessments against the seller, and the Unit conveyed shall not be subject to a lien for any unpaid assessments in excess of the amount shown on the statement. Provided, however, that a First Mortgagee who takes a deed in lieu of foreclosure shall not be liable for, and such Unit shall not be subject to, a lien for the payment of Common Expense assessed prior to the foreclosure sale or deed in lieu of foreclosure, and such unpaid Common Expenses shall be deemed to be Common Expenses collectible from all of the Unit Owners, including such purchaser, his successors and assigns.

- 7.3 Special Assessments. The Association may levy Special Assessments for Common Expenses not covered by the General Assessment, applicable to that year only for the purpose of defraying, in whole or in part, the cost of any construction, reconstruction, repair or replacement of a capital improvement upon the Common Elements, including fixtures and personal property related thereto, provided that any such Assessment must be approved by the vote of Owners of Units to which at least four (4) of the votes in the Association are allocated cast in person or proxy at a meeting duly called for this purpose. Such Special Assessments shall be charged to the Units according to their percentage interests in the Common Elements. In addition, the Board may levy Special Assessments against one or more, but less than all, of the Units to cover repairs or maintenance for which such Unit Owner or Owners are responsible and which they have failed to make, or for repairs or maintenance required of a Unit Owner or Unit Owners which impair the value of the Common Elements or the Unit or Units, or expenses which are incurred in the abatement of or as a result of a violation by a Unit Owner or Owners of the provisions of the Declaration, the Bylaws or the rules, regulations, or for fines levied for said violations, or where the Board has purchased a Unit on behalf of one or more Unit Owners. The period of assessment and manner of payment of such assessment shall be determined by the Board.
- 7.4 <u>Collection of Assessments</u>. The Board shall determine Common Expenses against the Unit Owner, and as the Board shall determine take prompt action to collect any Assessments due from any Unit Owner which remain unpaid for more than fifteen (15) days from their due date.
- 7.5 <u>Default in Payment of Assessment</u>. In the event of default by any Unit Owner in paying to the Board any amounts assessed by the Board, such Unit Owner shall be obligated to pay a late payment charge as established by the Board from time to time, and interest at the rate of six percent (6%) on such amounts from their due date; together with all expenses, including

reasonable attorneys' fees (if permitted by law), incurred by the Board in collecting such unpaid sums.

- The Lien and Personal Obligation. Each Assessment provided for in this Article, together with late payment charges, interest and expenses, including reasonable attorneys' fees, shall be a charge on and a continuing lien upon the Unit against which the Assessment is made when a notice of such lien has been filed of record in the office of the Clerk of Superior Court of Dare County, North Carolina, in the manner provided by Article 8, Chapter 44, of the North Carolina General statutes, provided such notice of lien shall not be recorded until such sums assessed remain unpaid for a period of fifteen (15) days after the same shall become due. Said notice of lien shall also secure all Assessments against the Unit becoming due thereafter until the lien has been satisfied. Said lien may be foreclosed in the manner as a deed of trust on real property. In addition, each Unit Owner shall be personally liable for any Assessment against his Unit becoming due and payable while he is the Owner of such Unit.
- 7.7 Priority of Assessment Lien. The lien of the Assessments provided for in this Article shall be prior and superior to all other liens except (a) ad valorem taxes, and (b) all sums unpaid on deeds of trust, mortgages or other encumbrances against the Unit prior to the docketing of the Assessment lien. The sale or transfer of any Unit shall not affect the Assessment lien against such Unit. Provided, however, the sale of a Unit pursuant to the foreclosure sale or execution sale instituted by a superior lien holder or conveyance to a First Mortgagee by deed in lieu of foreclosure shall extinguish the inferior Assessment lien against the subject Unit but no such sale or transfer shall relieve each Unit from liability for any Assessments thereafter becoming due or for any future lien in connection therewith. The Association shall share in the excess, if any, realized by the sale of any Unit pursuant to a foreclosure or action instituted by a superior lien holder, to the extent of its lien.
- 7.8 Owner's Non-Use. No Unit Owner may exempt themselves from liability for Assessments and their other obligations to the Association by waiver of the use or enjoyment of any portion of the Common Elements or by the abandonment or sale of his Unit.
- Foreclosure of Liens for Unpaid Assessments. Following the institution of any action by the Board to foreclose on a Unit because of unpaid Assessments, the Unit Owner shall pay a reasonable rental for the use of their Unit, and the plaintiff in such foreclosure action shall be entitled to the appointment of a receiver to collect the rental. The Board, acting on behalf of the Association, or on behalf of any one or more individual Unit Owners, if so instructed, shall have the power to purchase such Unit at the foreclosure sale and to acquire, hold, lease, mortgage, vote the votes appurtenant to, convey or otherwise deal with the same, subject, however, to applicable restrictions of record. A suit to recover a money judgment for unpaid Assessments shall be maintainable without foreclosing or waiver of the Assessment lien. Where a First Mortgagee or the purchaser of a Unit obtains title to the Unit as a result of foreclosure of the First Mortgage, such purchaser, its successors and assigns, shall not be liable for the share of the Common Expenses or Assessments by the Board chargeable to such Unit which became due prior to the acquisition of title to such Unit by such purchaser. Such unpaid share of Common Expenses or Assessments shall be deemed to be a Common Expense collectible from all Unit Owners, including such purchaser, its successors and assigns.

- 7.10 <u>Statement of Common Expenses</u>. The Board shall promptly provide any Unit Owner so requesting the same in writing with a written statement of all unpaid charges due from such Unit Owner.
- Abatement and Enjoinment of Violations by Unit Owners. The violation of any 7.11 rule or regulation adopted by the Board or the breach of any bylaw contained herein, or the breach of any provision of the Declaration, shall give the Board the right, in addition to any other rights set forth in these Bylaws: (a) to enter the Unit in which, or as to which, such violation or breach exists, and to make any repairs, and to summarily abate and remove, at the expense of the defaulting Unit Owner, any structure, thing or condition which may exist therein contrary to the intent and meaning of the provisions hereof, and the Board shall not thereby be deemed guilty in any manner of trespass, or, (b) to enjoin, abate, or remedy by appropriate legal proceedings, either at law or in equity, the continuance of any such breach at the expense of the defaulting Unit Owner; (c) in any case of flagrant or repeated violation by a Unit Owner, to require such Unit Owner to give sufficient sureties for his future compliance with such Condominium documents; or (d) after notice and an opportunity to be heard, to levy reasonable assessments and fines in accordance with Sections 47C-3-107 and 47C-3-107A of the Act for such violations. The failure of the Board to so act with respect to any such violation or breach shall not be deemed a waiver of the Board's right to act with respect to the same or any other breach or violation.
- 7.12 Remedies Cumulative. All rights, remedies and privileges granted to the Association or the Owner or Owners of a Unit pursuant to any terms, provision, covenants or condition of the Declaration or other above-mentioned documents, shall be cumulative, and the exercise of any one or more shall not constitute an election of remedies, nor shall it preclude the party thus exercising the same from exercising such other additional rights, remedies or privileges as may be available to such party at law or in equity.

## 7.13 Nonwaiver of Remedies.

- (A) The failure of the Association or any Unit Owner to enforce any right, provision, covenant or condition which may be granted by the Declaration or the other above-mentioned documents shall not constitute a waiver of the right of the Association or the Unit Owner to enforce such right, provision, covenant or condition in the future.
- (B) The failure of a First Mortgagee to enforce any right, provision, privilege, covenant or condition which may be granted to it or them by the Declaration or other above-mentioned documents, shall not constitute a waiver of the right of said party or parties to thereafter enforce such right, privilege, covenant or condition in the future.

## ARTICLE VIII FINANCIAL RECORDS AND STATEMENTS

8.1 Reports. The Board shall keep records of the actions of the Board, minutes of the meetings of the Board, minutes of the meetings of the Association, and financing records and

books of account of the Condominium, including a chronological listing of receipts and expenditures for each Unit, which, among other things, shall contain the amount of each Assessment against each Unit, the date when due, the amounts paid and the balance remaining unpaid. The financial records and books of account shall be available for examination by all Unit Owners, their duly authorized agents or attorneys, and all lien holders, their attorneys and authorized agents, upon reasonable request. A written annual summary of all receipts and expenditures of the Condominium shall be rendered by the Board to all Unit Owners on or before the 15th day of March of each fiscal year.

- 8.2 Operating Expense Funds. All sums collected by the Association may be commingled in a single account, but they shall be held for the Owners for the purposes for which they are paid, and shall include the following funds:
- (A) General Common Expense Fund --to which shall be credited collection of that portion of the Common Expense Assessments received for defraying the costs of operating the Condominium on a day-to-day basis, including normal maintenance and repairs, insurance and related charges; and
- (B) Capital Reserve Fund --to which shall be credited, all sums collected which are to be allocated for capital expenditures for the reconstruction, repair and replacement of Common Elements at a future date.
- 8.3 Records. All books of account and financial records shall be kept in accordance with good and acceptable accounting practices. The Board shall prepare an annual financial statement for all Unit Owners on or before the 15th day of March following the close of each fiscal year.

# ARTICLE IX AMENDMENTS TO BYLAWS

- 9.1 <u>Notice</u>. Notice of the subject matter of a proposed amendment shall be included in the notice of a meeting at which a proposed amendment is to be considered.
- 9.2 <u>Adoption</u>. A resolution for the adoption of a proposed amendment may be proposed by any Voting Member of the Association. Members of the Association not present in person or by proxy at the meeting considering the amendment may express their approval in writing, provided that such approval is delivered to the Secretary at or prior to the meeting. The approval must be by not less than four (4) votes of the seven (7) Voting Members of the Association.
- 9.3 <u>Limitation</u>. No amendment may be adopted which would eliminate, modify, prejudice, abridge or otherwise adversely affect any rights, benefits, privileges or priorities granted or reserved to the First Mortgagees without the consent of said First Mortgagees in each instance. No amendment shall be made that is in conflict with the Articles of Incorporation of the Association or Declaration without satisfaction of the requirements therein contained. No amendment to this Section shall be valid.

9.4 <u>Execution</u>. A copy of each amendment shall be attached to a certificate certifying that the amendment was duly adopted as an amendment to the Declaration or Bylaws, which certificate shall be executed by the Chairman and attested by the Secretary.

## ARTICLE X MISCELLANEOUS

- 10.01 Ad Valorem Taxes. Each Unit shall be deemed to be a separate parcel and shall be separately assessed and taxed. Each unit Owner shall be liable solely for the amount of tax assessed against their Unit and shall not be affected by the consequences resulting from the tax delinquency of other Unit Owners. All tangible personal property owned by the Association in connection with the maintenance, upkeep and repair of the Common Elements shall be listed for said taxes in the name of and paid by the Association. Each Unit Owner is also responsible for their pro rata share of taxes assessed on their portion of the Common Elements, if any.
- 10.2 <u>Severability</u>. Invalidation of any covenant, condition, restriction or other provision of the Declaration or these Bylaws shall not affect the validity of the remaining portions thereof which shall remain in full force and effect.
- 10.3 <u>Successors Bound</u>. The rights, privileges, duties and responsibilities set forth in the Declaration or these Bylaws, as amended from time to time, shall run with the ownership of the Condominium Property and shall be binding upon all persons who own or hereafter acquire any interest in the Condominium Property.

#### **CERTIFICATION**

I, the undersigned, do hereby certify:

THAT I am the duly elected and acting secretary of Coastal Retreat Condominium Association, Inc., a North Carolina Corporation, and

THAT the foregoing Bylaws constitute the original Bylaws of said Association, as duly adopted at a meeting of the initial Executive Board thereof held on the \_\_\_\_\_ day of June, 2000.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed the seal of said Association, this \_\_\_\_\_ day of April, 2002.

# COASTAL RETREAT CONDOMINIUM ASSOCIATION, INC.

BY:		
	Secretary	 

#### **EXHIBIT C**

#### To Declaration

# ARTICLES OF INCORPORATION OF COASTAL RETREAT CONDOMINIUM ASSOCIATION, INC.

I, the undersigned, being a natural person of full age, make these Articles of Incorporation for the purpose of forming a nonprofit corporation pursuant to the provisions of Chapter 55A of the North Carolina General Statutes.

### ARTICLE I NAME

The name of the corporation is Coastal Retreat Condominium Association, Inc.

### ARTICLE II DURATION

The period of duration of the corporation shall be perpetual.

# ARTICLE III PURPOSES

The purposes for which the corporation is organized are:

(1) To provide for the management, maintenance, preservation, administration and operation of Coastal Retreat Condominium, a condominium organized pursuant to Chapter 47C of the North Carolina General Statutes, the North Carolina Condominium Act, as set forth in that certain Declaration of Condominium to be recorded in the Office of the Register of Deeds for Dare County, North Carolina (the "Declaration").

- (2) To promote the health, safety and welfare of the "Unit Owners" (as defined in the Declaration) and residents within the jurisdiction of this corporation.
- (3) To engage in any and all lawful activities incidental to the foregoing and imposed upon it by the Declaration of Coastal Retreat Condominium, and as such Declaration may hereafter be amended.
- (4) To conduct such services, duties and functions strictly on a non-profit basis for the mutual benefit of all unit owners of Coastal Retreat Condominium.

### ARTICLE IV NO PECUNIARY GAIN

This corporation is a nonprofit corporation, and no part of the net earnings (if any) of the corporation shall inure to the pecuniary benefit of its Members (as defined hereinbelow), officers, or directors.

## ARTICLE V MEMBERSHIP AND VOTING RIGHTS

Membership in the corporation ("Membership") shall be limited to the Owners of Units (as defined in the Declaration) in Coastal Retreat Condominium, and every Owner of a Unit shall automatically be a member (a "Member") of the corporation. Members shall not include persons or entities who hold an interest in a Unit merely as security for the payment of performance of an obligation. Membership in the corporation shall be appurtenant to and may not be separated from Unit Ownership.

The total number of votes of the Membership of the corporation shall be six (6). Each Member shall be entitled to cast one vote for each Unit owned by such Member equal to the percentage interest in the Common Elements allocated to such Unit by the Declaration. In the event fee simple title to a Unit is owned of record by more than one person or entity, all such persons or entities shall be Members, but the votes with respect to any such jointly owned Unit shall be cast as hereinafter provided.

If the fee simple title to any Unit is owned of record by two or more persons or entities (whether individually or in a fiduciary capacity), the votes with respect to any such jointly owned Unit may be cast by any one of the joint Owners in person or by proxy, except that the holder or holders of a life estate in a Unit shall have the sole right to cast the votes allocated to the Unit.

In no event may the vote which may be cast with respect to any Unit be divided among joint Owners of the Unit or cast in any manner other than as a whole, it being the intention that there be no "splitting" of votes that may be cast by any Member or Members.

### ARTICLE VI REGISTERED AGENT AND OFFICE

The principal office address and the address of the initial registered office in the State of North Carolina is 6 Juniper Trail, Kitty Hawk, Dare County, North Carolina, 27949, and the name of the initial registered agent at such address is Daniel D. Khoury.

# ARTICLE VII EXECUTIVE BOARD OF DIRECTORS

The affairs of the corporation shall be managed by an Executive Board of no less than three (3) members. The number of members of the Executive Board may be changed from time to time in accordance with the Bylaws of the corporation. The number of persons constituting the initial Executive Board is three (3), and the names and addresses of the persons who are to act as initial directors of the Executive Board until the first annual meeting of the Members or until their successors are elected and qualified are.

Name
Address

Marvin Fabrikant
149 Tilden Street NW
Washington, DC 20018

Matt Whalen

The Members of the corporation shall elect members to serve on the Executive Board at the annual meeting, such members of the Executive Board to serve for a term or the terms as set forth in the Bylaws. Members of the Executive Board may succeed themselves in office.

### ARTICLE VIII AMENDMENTS

Amendments of these Articles of Incorporation shall require the assent of at least four (4) Members.

# ARTICLE IX INCORPORATOR

The name and address of the incorporator is: Daniel D. Khoury, Attorney at Law, 6 Juniper Trail, Kitty Hawk, NC 27949.

# ARTICLE X TAX STATUS

The Corporation shall have all the powers granted non-profit corporations under the laws of the State of North Carolina. Notwithstanding any other provision of these Articles, this Corporation hereby elects tax-exempt status under Section 528 of the Internal Revenue Code of 1986. This Corporation shall not carry on any activities prohibited by a Corporation electing tax-exempt status under Section 528, or any corresponding sections or provisions of any future United States Internal Revenue law. It is further provided that no distributions of income of the Corporation are to be made to members, directors or officers of the corporation; provided, however, that members of the Corporation may receive a rebate of any excess dues and assessments previously paid.

# ARTICLE XI DISSOLUTION

In the event of dissolution of this corporation, all of its then assets shall be distributed as follows:

The dissolution shall be conducted in compliance with North Carolina General Statutes §55A-14-01. et. seq., as then amended or supplemented and the assets of the corporation shall be distributed to members of the corporation pro rata in accordance with their respective interest in the common elements of the condominium property.

IN WITNESS WHEREOF, I, the undersigned incorporator, have my hand and seal, this day of June, 2002.	ve hereunto set
Daniel D. Khoury	_(SEAL)

### **EXHIBIT D**

### To Declaration

### Percentage of Interest

The allocations to each Unit of a percentage of undivided interest in the common elements, the percentage of the common expenses, and of votes in the Association are as hereinafter set forth.

Unit Number	Percentage of Undivided Interest in Common Elements And of Common Expenses	Votes in the Association
101	1/6th	1
102	1/6th	1
201	1/6th	1
202	1/6th	1
301	1/6th	1
302	1/6 <b>th</b>	1
_		

TOTAL VOTES:

6

#### **EXHIBIT E**

#### To Declaration

### Liens, Defects and Encumbrances

- 1. Terms, conditions and restrictions of this Declaration, the Bylaws, the Plans and the Rules and Regulations, as each may be amended from time to time.
- 2. Unrecorded easements, discrepancies or conflicts in boundary lines, shortages in area and encroachments which an accurate and complete survey would disclose, including easements and encroachments, if any, shown on the Plat and Plans.
- 3. Easements and restrictions described in Articles III and IV of this Declaration including, but not limited to,
- 4. Easements in favor of the appropriate utility companies to serve the Property and all appurtenances thereto;
- (1) easements in favor of the Association and to such persons as authorized by the Association for utility installations within the walls of the Units;
- (2) an easement in favor of the Declarant, the Association, appropriate utility, sewage disposal and service companies and governmental agencies and authorities for such service lines and equipment as may be necessary or desirable over the Units and Common Elements to serve any portion of the Property;
- (3) easements reserved by the Declarant through the Common Elements as reasonably necessary for discharging its obligations under this Declaration and completion of construction of the improvements in the Condominium;
- (4) an easement in favor of the Association, a Unit Owner, the Executive Board or any other person as permitted under the Declaration and Bylaws to inspect, maintain, repair and replace the Common Elements;
- (5) an easement for the encroachment of improvements upon any Unit or the Common Elements; and
- (6) the right of the Executive Board of the Association to grant easements encumbering the Common Elements for utility purposes and other purposes the Board deems for the benefit of the Condominium.
  - 5. All general service and utility easements.
- 6. Use restrictions set forth in Section 4.4 restricting the Units to residential purposes.

#### Proposed association dues for Coastal Retreat Condominiums

#### **Association Dues Components**

- 1. Insurance(Liability, Flood, Wind and Hail, Directors and Officers) Total Policy is \$6962 per year for all six units and surrounding property or \$1160 per unit per year.
- 2. Landscaping maintenance has been estimated at annual cost of \$1,200 or \$200 per unit per year.
- 3. Management fees are annual cost of \$2400 or \$400 per unit per year.
- 4. Capital Reserve Equation

#### Costs

- a. Roof \$6400 cost with a 20 year life span = \$320 contribution per year.
- b. Lighting \$640 cost with a 20 year life span = \$32 contribution per year.
- c. Pavement \$16,500 cost with a 30 year life span = \$550 contribution per year.
- d. Siding \$15,000 cost with a 30 year life span = \$500 contribution per year.
- e. Decks \$9,560 cost with a 20 year life span = \$478 contribution per year.

\$1880 annual contribution needed or \$314 per unit per year

5. Common Electric – 13 lights with 100 watts or less burning on average 12 hours a day for 365 days a year or an annual electric bill of \$570 or \$95 per unit per year.

The total amount needed to cover the above expenses will be \$2169 per year per unit or \$181(\$185 Suggested) per month.

K!II D'a!I H!II'S' N'C' Location: Project No: 00314AP Sheet Of Rev.

"0-'I = "8/I Virginia Dare Irail Scale:

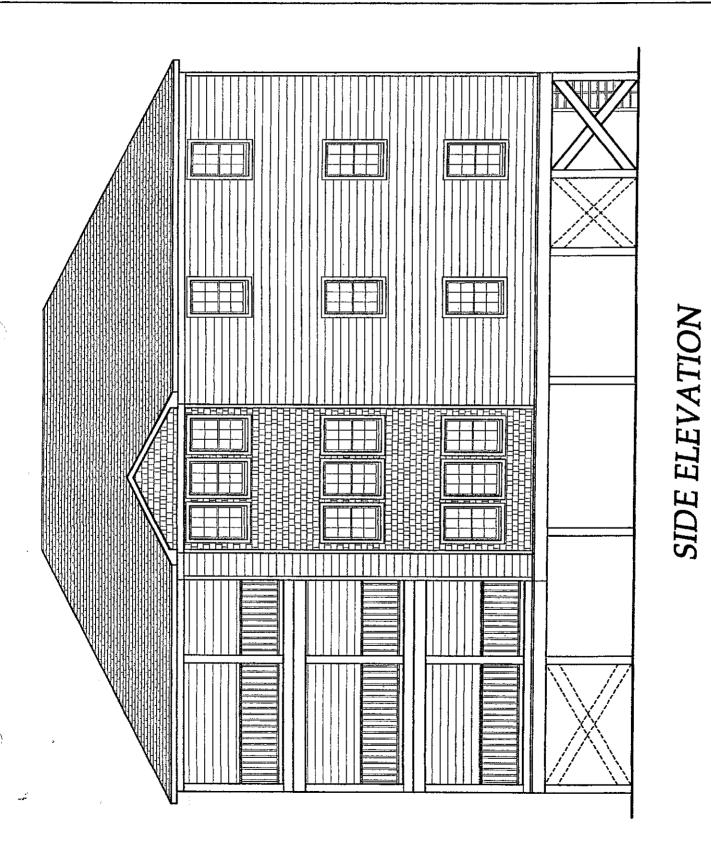
February 23, 2001

Side Elevation Goodrich Condos Title: Project

118A West Woodhill Drive Nags Head, NC 27959 (252)441-6724 Fax Members of the American Institute of Architects VECHURIORE - HANNING - INTROOR DESIGN

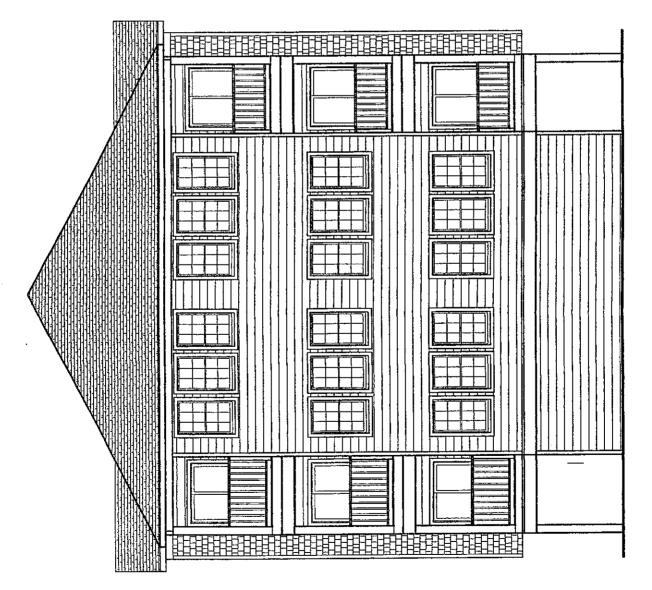
E-mail: bcahoon@interpath.com

CAHOON & KASTEN



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Sheet Of Rev.



1/8" = 1'20"

VECHILECLORE • ELYMNING • INTEROOR DESIGN CYHOON & KYZLEV

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118A West Woodhill Drive Mags Head, MC 27959 (252)441-0271 (252)441-8724 Fax E-mail: bcahoon@interpath.com

February 23, 2001 Project Goodrich Condos Tille: Front Elevation

Project No: 00314AP Date:

Virginia Dare Trail Scale: Kill Devil Hills, N.C. Location:

ATTACHMENT II

